



1:1 Chromebook Program

2017-2018 Student and Parent Agreement

Corvian Community School provides 1:1 Chromebooks for students in grades 6-8. These Chromebooks are provided to students for educational use only and remain the property of Corvian Community School. Chromebooks may be taken and inspected at any time, and students should have no expectation of privacy. Access to the Chromebooks may be revoked at any time due to inappropriate use or abuse at the discretion of the Middle School Administrator.

Cases

You may not draw or place stickers on the Chromebook. Do not remove any labels or stickers that are attached to the case when you receive your Chromebook. Students will be financially responsible for replacing the Chromebook if the case is damaged.

Software & Content

You only have access to approved Google Add-ons. Some add-ons will be installed automatically. You are not permitted to install or remove any software on the Chromebook. Your Chromebook OS will automatically update.

Hardware

Your Chromebook comes with a charger. Keep your Chromebook and charger in clean and working condition. Do not place them in compromising situations that may cause loss or damage. Take steps to ensure that your Chromebook and charger will remain safe and functional. If you lose your charger, you will have to pay for a replacement. Stickers must stay on chargers and must be returned at the end of the year with the sticker still attached.

Insurance

All Chromebooks are covered for accidental damage. All accidental damage claims must be turned in to the Technology Facilitator immediately. Each device can be repaired for accidental damage twice each school year. Families are responsible for all repair or replacement costs beyond that. Insurance does not cover purposeful damage or undocumented loss.

Assignment

You will be assigned the same Chromebook each year in grades 6-8. The Chromebook is assigned to you for educational use by you and your parents only. **Do not loan your Chromebook or charger to anyone**, even classmates. At the end of each school year, you must turn in your Chromebook and charger to the Technology Facilitator. It will be returned to you at the beginning of the following school year.

Care

You may clean your Chromebook with a microfiber cloth. Do not use cleaning chemicals of any kind as it may damage the screen of your Chromebook. Do not use your Chromebook in compromising or dangerous situations. Do not leave it in places where it may be accidentally damaged, such as on a sofa or chair where someone may accidentally sit on it or on the edge of a table where someone may accidentally knock it to the ground. Do not stack items on top of your Chromebook or place it in the same bag / pocket as other heavy items that might damage it. Do not place it on the floor where someone may step on it. If your Chromebook is in your backpack, you must handle your backpack with care. The Chromebook is your responsibility, and it must be kept in clean, working condition.

Accessories

You may purchase and use certain accessories with your Chromebook, such as an external mouse. These accessories remain your property, and the school may or may not be able to provide assistance using or configuring these accessories.

Expectations

6th, 7th, and 8th grade students will take their Chromebooks home. **Bring your Chromebook to school each day fully charged.** Although a fully charged Chromebook battery should last all day, you may also want to bring your charger just in case. Arriving to school without your Chromebook or with a dead battery is the same as arriving unprepared. Disciplinary action may be taken, and you will have to complete an alternate assignment on paper and may be asked to complete the day's assignment as homework. **You should consistently check your email and Schoology to stay on top of your classes.**

Loaners

Corvian has a limited number of loaner devices available for students whose assigned Chromebooks are being repaired. Students who simply forget their Chromebook at home are not permitted to use loaner equipment.

Backups

A majority of the data on your Chromebook is stored in Google Drive, however downloaded items are not automatically backed up. You should ensure that information downloaded on your Chromebook is backed up to your Google Drive. Your data and any loss of data is your responsibility.

Security

You should take time to memorize your password for your Google login. Do not write down your passwords or leave it in a place where others may find it. Additionally, teachers may impose other restrictions and remotely view Chromebook screens at any time.

****Keep the previous page for your records. Sign and return this page to the school.****

Legal Agreement

My parents and I have read the 1:1 Chromebook Program: Student and Parent Agreement document and agree to the rules and expectations outlined therein. We understand that the Chromebook is school property and may be revoked or inspected at any time. We understand if damage/stickers/graffiti happen in any way to the Chromebook we will be asked to replace the exact make and model and the new device will be owned by school property. We agree to keep the Chromebook in clean, working condition and immediately report any damage or loss to the Technology Director. We understand that the Chromebook should come to school each day fully charged in order to be prepared or the school day. We will not install unauthorized apps or inappropriate content. We understand that while the Chromebook remains school property, we are solely responsible for any and all damages that occur while it is in our possession and will be financially responsible for any and all repair costs.

Parent Name (print): _____

Parent Signature: _____

Student Name (print): _____

Student Signature: _____

Date: _____