

Carpool Instructions

David Taylor Campus (Grades K-4)

- Please make a large carpool sign (preferably on white paper using bold black lettering). Include: child's name, grade and child's teacher. (ie. Cindy Smith, 1st, Shields). In addition to your sign you will also be given a school issued tag. Both will need to be displayed in the car dash or hanging from your mirror.
- If you do not have your sign and tag when you come to pick up your child, whether in carpool or as a walk-in, you will be asked to park and go into the school and show your ID in order to pick up your child.
- Please refrain from cell phone use (including hands-free). For the safety of the students and staff members moving between and around cars, we need 100% of your attention at all times.
- All children are required to get out of the car on the right side. This is to ensure that no kids are out where cars might be driving past. We also ask that you stay in the car at all times. If you need to get out for any reason we ask that you let a carpool worker know and they will direct you to a parking space.
- Please pay attention to the carpool workers and follow their instructions. They are working to keep carpool moving in an efficient manner and require your participation and cooperation.
- Please refrain from having conversations with the teachers working carpool. If you have a question for one of the staff, please email them.
- NO Left Turns onto David Taylor during morning or afternoon carpool.

Morning Drop off: 7:55-8:20 If you arrive after 8:20am, a carpool worker will ask you to park and walk your child into the school.

If you arrive to school prior to 7:50, you must queue in the vacant lot at 9711 David Taylor Drive. (See Carpool Map) Enter into the school lot at 7:50 and form a single line in the right lane. Please stop at the last cone and when carpool begins a carpool worker will direct you to move forward.

Afternoon Pick up: 2:45-3:10 If you arrive after 3:10pm, a carpool worker will ask you to park your car and walk in.

As you enter the school parking lot, please hang the carpool sign from your rear view mirror with a pant hanger as this will allow the carpool worker to clearly see your child's name and information. Keep your carpool sign up until your child has been placed in your car. This assures that teachers are placing the correct child in the correct car.

The main campus (K-4) carpool line will queue in the vacant building lot prior to 2:40. The vacant building is located at 9711 David Taylor Drive. For reference, if you turn left out of the main campus driveway, it's the 2nd building on the left. The afternoon carpool line will pull into the main campus driveway at 2:40 and carpool will begin as soon as the buses are loaded or at 2:45. (See Carpool Map)

Please do not cut in front of other cars once they are in queue. If you arrive once the carpool line is moving from the vacant lot, please seek out the end of the line rather than cutting in front of someone who is in line on David Taylor.

When you are in your line on David Taylor Drive waiting to enter the school, please pull as close to the curb as possible and turn on your flashers. This will allow for traffic to safely go around you and allow fellow carpoolers to know who is in the carpool line.

Morning Dropoff / Afternoon Pickup - Walk-Ins

If you prefer to walk in and pick up your child in the afternoon, please park in the parking lot that used to be for the Learning Garden Child Development Center. This is now a vacant building. For reference, if you turn left out of the main campus driveway, it's the 1st building on the left. Follow the path to

Corvian to pick up your child. For afternoon walk-ins, please bring the sign you created for carpool with you. Once you arrive at the school, a carpool worker will call out your child's information on the walkie talkie and your child will walk out to you.