

Middle School/ High School Carpool Procedures

The entrance to the middle school/ high school campus is in front of the middle school building. The exit from campus is in front of the high school building. All traffic must use the designated entrance and exit at all times.

NO LEFT TURNS into the parking lot during all carpool hours.

For the safety of all staff, students and their families, all drivers must obey the traffic patterns. For those who make the choice to repeatedly not adhere to our carpool procedures, carpool privileges could be revoked.

Middle School AM Carpool (7:10-7:30) and PM Carpool (2:30-2:55)

- Middle school traffic will use the right lane to enter the MS lot.
- Cars will snake through the lot in a single file lane.
- After snaking through the lot, please follow the directions of the carpool staff to begin dropping off or to pick up your student. A carpool worker will be stationed to indicate where students should begin getting in or out of their cars.
- After dropping off students, all MS cars will continue through the new connecting driveway and turn right. A carpool worker will be stationed to help direct traffic.
- Traffic will loop around the back of the HS. Middle school traffic that is exiting will stay to the right and progress toward the exit.
- All traffic will exit through the high school. A carpool worker will be stationed at the HS stop sign at the end of the driveway to help merge traffic toward the exit.
- If you arrive after 8:00am you must park and walk your child into the building. **An adult must walk their child in and sign them in if they are late.** Students are not allowed to check themselves in.
- Afternoon carpool lanes will not open until 2:30pm. **Queuing will not be permitted in the parking lot or on Johnston Oehler Road until 2:30.** As our school is located on a main road and we cannot block traffic.
- For afternoon carpool **you must have your carpool sign (student's name) AND Corvian carpool tag displayed and easily visible.**
- If your child does not come when their name is called we will ask you to pull to the side of the building where there will be a carpool worker stationed for recall.
- **If you arrive after 2:55pm you must park and walk inside. Your child will be in aftercare. Please note you will be charged a fee for the use of aftercare.**

High School Carpool AM Carpool (7:30-7:45) and PM Carpool (2:45-3:10)

- Cars going to the **HS only** will enter through the school entrance and use the left lane to merge toward the high school.
- All cars will continue all the way around the back of the high school.
- High school traffic should choose the left lane once reaching the backside of the building. Middle school traffic that is exiting will stay to the right.
- In the morning and afternoon, cars will queue in a **single** lane in front of the building to drop off or pick up their student.
- All traffic exiting the lane in front of the building will turn right and exit through the new exit. A staff member will be stationed at the HS stop sign at the end of the driveway to help merge traffic toward the exit.

Building Hours

The building is open from 7:00am-3:10pm. Students may be dropped off beginning at 7:00am and must report directly to the downstairs commons area. Students must be seated and find something to do until the bell rings at to report to 1st period.

Students remaining on campus after 3:10pm will be asked to wait outside until they are picked up.