

Corvian Community School

Board of Directors Meeting (Virtual) – August 20, 2024

Open Session Meeting Minutes

[X] Regular Session [] Special / Emergency Session

Attendees:

[X] Ed Franklin, Chair
[X] Jesh Humphrey, Vice Chair
[X] Kelley Impoco, Treasurer

[X] Michelle Spencer, Secretary
[X] Drew Polly, Member
[X] Jessica Culpepper, Member

Guests:

[X] Nicki Sinclair, Executive Director
[X] Amanda Meister, Business Manager
[X] Andy Zuber, PAC Treasurer

• Call to Order

- o Ed Franklin called the Board Meeting to order at 7:03 PM.
- o Reading of the Mission Statement.
- ☐ **Action:** Ed called for a motion to approve June 18, 2024 Board Meeting minutes. Jesh Humphrey made a motion, seconded- Kelley Impoco; all in favor. **Motion passed**

- o Nicki Sinclair presented a financial update. Due to delay in funding for the 2024-2025 school year we will have to wait to approve the 2024-2025 budget.
- o Nicki presented the Title I, Title II and Title IV grants we have received for the 2024-2025 school year.
- o Nicki presented State Allotment Update- Funding in Arrears Methodology.

- ☐ **Action:** New bank account for Cardinal Athletic Club has been tabled for next board meeting, additional information is requested for consideration.

- o Nicki gave an update on the principal search. Three prospective candidates have had first interviews. Second interviews are being scheduled.
- o Nicki and Christopher Shaffer gave a beginning of the year update. Corvian Community School had a smooth back to school start. Notably the new technology support was on campus to help with any tech issues that arose. All seats are full and as we continue to assess attendance, waitlists will be called as needed. Carpool has already been improving. Notably Elementary carpool has already reduced times in the morning and afternoon. Great effort by our Corvian Community teachers, staff and families.
- o Nicki gave a construction update on the new security upgrades project for the Middle School. Work to be completed during a school break. The Turf project was put on hold for the September 2024 board meeting.

- ☐ **Action:** Ed called for a motion to approve PCO #40 – Middle School Upgrades. Michelle Spencer made a motion, seconded by Jesh; all in favor. **Motion passed**

- o Andy Zuber gave an update on Cardinal PAC. The beginning of the year Back to School Bash happened last Friday and over 500 guests attended. The event brought in donations for the school food pantry and additional funds from food truck sales as well as offer a time for the Corvian community to celebrate this upcoming school year. The Cardinal PAC also hosted a school wide luncheon during the teacher training session, thank you for the donations for this event. The Cardinal PAC is planning the upcoming Fall Festival on October 19, 2024. The Cardinal PAC currently has 40 volunteers, excited to have all the volunteers that have joined, and more are always welcome.
- o Ed gave an update on the Board Survey sent out asking families to take time to respond.
- o Ed noted that the next Finance Committee will be September 13, 2024. These are held typically on the 2nd Friday right before our Board Meetings held on 3rd Tuesdays each month.

- **Closed Session**

- ○ **Action:** Ed called for a motion to move into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to discuss a confidential student matter. Drew made a motion, seconded by Kelley; all in favor. **Motion passed**
- Closed session minutes are filed with the CCS Board Secretary.

- **Open Session**

- **Action:** Ed called for a motion to return to open session. Jesh made a motion, seconded by Michelle; all in favor. **Motion passed**
- There being no further business before the Board, Ed adjourned the meeting at 8:10 PM.

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- **Closed Session**

- The Board reviewed a confidential student matter regarding athletic eligibility due to undue hardship.

? **Action:** Ed made a motion to approve the undue hardship determination, seconded by Drew; all in favor. **Motion passed.**