

Corvian Community School

Board of Directors Meeting (Virtual) – November 26, 2024

Open Session Meeting Minutes

[X] Regular Session [] Special / Emergency Session

Attendees:

[X] Ed Franklin, Chair

[X] Jesh Humphrey, Vice Chair

[X] Kelley Impoco, Treasurer

[X] Michelle Spencer, Secretary

[X] Drew Polly, Member

[X] Jessica Culpepper, Member

[X] Heather Hucks, Member

Guests:

[X] Nicki Sinclair, Executive Director

• Call to Order

- Ed Franklin called the Board Meeting to order at 7:04 PM.
- Reading of the Mission Statement.
- **Action:** Ed called for a motion to approve October 22, 2024, Board Meeting minutes. Jessica Culpepper made a motion, seconded- Heather Hucks; all in favor. **Motion passed**
- Nicki Sinclair presented the October financial update.
- **Action:** Ed called for a motion to approve batting cage, concrete pad, track and field throwing and jump pits, and needed field maintenance (pellets) (\$143K – from bond funds). Contingent on no price increase for Geo Surfaces bid as acceptance is outside of their noted 14 day window. Drew Polly made a motion, seconded- Heather; all in favor. **Motion passed**
- **Action:** Ed called for a motion to approve staff Christmas bonus (\$54K). Michelle Spencer made a motion, seconded - Jessica; all in favor. **Motion passed**
- **Action:** Ed called for a motion to approve renewing 1 year contract with ALT HR (\$29K). Drew made a motion, seconded - Michelle; all in favor. **Motion passed**
- **Action:** Ed called for a motion to approve 2025-26 Calendar. Clarification that approval is for calendar dates only. Recommendation to provide more information on format for remote learning days for staff and families. Jesh Humphrey made a motion, seconded - Drew; all in favor. **Motion passed**
- **Action:** Ed called for a motion to approve Letter of Intent to update our teacher evaluation tool with DPI. Jessica made a motion, seconded - Michelle; all in favor. **Motion passed**
- Nicki presented an award receipt- Exceeded Academic Growth and Outstanding Graduation Rate.
- Nicki presented the budget categorization updates.
- Nicki and Ed presented the new NCDPI performance reporting.

• Closed Session

- **Action:** Ed called for a motion to move into closed session per NCGS §143-318.11(a)(6) (confidential personnel matter). Drew made a motion, seconded by Heather; all in favor. **Motion passed**

- Closed session minutes are filed with the CCS Board Secretary.

- **Open Session**

- **Action:** Ed called for a motion to return to open session. Drew made a motion, seconded by Jessica; all in favor. **Motion passed**

- Ed shared the bond presentation update.
- Ed provided update on the audit preparation.
- Ed presented cancellation of December Board Meeting date (currently at 12/20/24).
- Discussion of future agenda items.
- There being no further business before the Board, Ed adjourned the meeting at 8:28 PM.