

**Corvian Community School**  
**Board of Directors Special Session Meeting – January 5, 2024**  
**Open Meeting Minutes**

**Board Members in Attendance:**

[X] Ed Franklin, Board Chair

[X] Mike Hartshorne, Board Member

[X] Jesh Humphrey, Vice Chair

[X] Drew Polly, Board Member

[X] Michelle Spencer, Board Member

**Call to Order**

Mr. Franklin called the special session meeting to order at 4:04 PM.

Hiring Process. The Board discussed a proposed Hiring Process for Teachers, Administration, and Staff. Following a handful of changes from the Board implemented by Interim Executive Director Nicki Sinclair, Board Chair Ed Franklin called for a motion to approve the process, noting that it is a living document and subject to additional amendments over time.

**Action:** On a motion by Mr. Humphrey, seconded by Mr. Hartshorne, the Hiring Process dated January 5, 2024 was approved.

New Teaching Assistants. Ms. Sinclair presented two Elementary School teaching assistant candidates to the Board. Ms. Kristi Miller, Elementary School Director, discussed the candidates qualifications.

**Action:** On a motion by Mr. Humphrey, seconded by Mr. Hartshorne, two (2) Elementary School teaching assistants were approved for hire.

2024-25 Corvian School Calendar. Ms. Sinclair presented the first reading of the 2024-25 school calendar. Mr. Polly inquired about the late starting time for the elementary school. Mr. Humphrey noted the new calendar did not have extended days for the high school, and Ms. Sinclair said that those had been eliminated. The Board intends to finalize the calendar in its next regular meeting.

**Adjourn**

There being no further business before the Board, Mr. Franklin adjourned the meeting at 4:41 PM.