

# Corvian Community School

## Board of Directors Meeting (Virtual) – October 22, 2024

### Open Session Meeting Minutes

[X] Regular Session [ ] Special / Emergency Session

#### Attendees:

[X] Ed Franklin, Chair

[ ] Jesh Humphrey, Vice Chair

[X] Kelley Impoco, Treasurer

[X] Michelle Spencer, Secretary

[X] Drew Polly, Member

[X] Jessica Culpepper, Member

#### Guests:

[X] Nicki Sinclair, Executive Director

[X] Amanda Meister, Business Manager

#### • Call to Order

- Ed Franklin called the Board Meeting to order at 7:07 PM.
- Reading of the Mission Statement.
  - **Action:** Ed called for a motion to approve September 17, 2024 Board Meeting minutes. Drew Polly made a motion, seconded- Kelley Impoco; all in favor. **Motion passed**
- Nicki Sinclair presented a financial update.
  - **Action:** Ed called for a motion to approve turfing work as part of bond funding for area between MS and HS and front of MS at school entrance area (\$191K). Jessica Culpepper made a motion, seconded- Michelle Spencer; all in favor. **Motion passed**
- Nicki presented audit preparation is underway, school visit planned for November 7th.
- Nicki also presented Strategic Planning meeting will be held October 31<sup>st</sup> with Brian Setser and select stakeholders. Attendees have been invited to the meeting.
- Nicki presented Fundraising support meetings with Jim Gray are ongoing. The fundraising goal for this year is \$300,000.
- Principal Christopher Shaffer presented an academic update for the elementary school, Principal Tarrah Jackson presented the middle school academic update and Principal Rebekah DiGavero and Assistant Principal Jen Rolls presented an academic update for the high school.

#### • Closed Session

- **Action:** Ed called for a motion to move into closed session per NCGS §143-318.11(a)(1) and (6) (employment qualifications and student matter) Drew made a motion, seconded by Kelley; all in favor. **Motion passed**
- Closed session minutes are filed with the CCS Board Secretary.

#### • Open Session

- **Action:** Ed called for a motion to return to open session. Drew made a motion, seconded by Michelle; all in favor. **Motion passed**
- **Action:** Ed called for a motion to approve the hire of Rebekah DiGavero as the High School Principal. Michelle made a motion, seconded- Jessica; all in favor. **Motion passed**

- **Action:** Ed called for a motion to hire Phillip Bush as Registrar and Student Admissions. Drew made a motion, seconded- Kelley; all in favor. **Motion passed**
- **Action:** Ed called for a motion to approve Heather Hucks as a new board member. Drew made a motion, seconded- Jessica; all in favor. **Motion passed**
- It was proposed for the December's board meeting is to move the Finance Committee Meeting from Friday the 20th to Thursday the 19<sup>th</sup>. The December Board meeting will then move from Tuesday the 24<sup>th</sup> to Friday the 20<sup>th</sup>.
- Discussion of future agenda items.
- There being no further business before the Board, Ed adjourned the meeting at 8:56 PM.